Dear Sir,

Sub: Business Introduction

Allow us to take this opportunity to be introduced to you with this email. We at “Name of your Company” are involved in manufacturing, supplying and exporting Frozen & Processed Food Frozen Snacks & ready to eat products.

Established in the year 2015, we, "Your Company Name", are involved in manufacturing; supplying and exporting of various industries based products. The name and business strength that has been earned by our organization today, is due to the professionally equipped and able staff, who have a varied experience of the Indian market and good knowledge of serving the customers globally to their satisfaction.

A concise summary of each of our divisions are mentioned on our website “Your website Name”. We will be extremely pleased to be associated with your esteemed organization and will appreciate if our company’s name in your suppliers list for relevant business opportunities, so as to render our services to your esteemed selves in the foreseeable future.

Thanking you in anticipation,

We remain, Yours Sincerely,